



Dear Applicant:

The Arizona Diamondbacks Foundation prioritizes three areas of need in our state —homelessness and low-income housing; indigent health care and youth development. Within youth development, sports and particularly baseball and softball are of significant interest to the foundation. Therefore, the Arizona Diamondbacks Foundation has introduced a category of funding specific to youth baseball and softball called the Youth Baseball Fund.

One major aspect of this Fund is the “Diamonds Back” Youth Field program, which builds or renovates a few signature fields each year, with contributions from D-backs players, corporate partners and contractors. But the need for assistance is great throughout the state, and we want to do our part to perpetuate interest and participation in our great game.

Several sources of funding have created the Youth Baseball Fund, including proceeds from an annual exhibition game, grants from the Touch'em All Foundation, and other fund raising activities and contributions.

A panel of the Arizona Diamondbacks Foundation Board of Directors, the Executive Director of the Diamondbacks Foundation and the Community Affairs Department will review grant applications. The number of organizations funded by the D-backs Foundation Youth Baseball fund will depend upon the quantity and quality of grant requests received, as well as the success of fundraising efforts by the Arizona Diamondbacks Foundation.

**The deadline for the “Diamonds Back” Youth Field Building grant application is December 31 of each calendar year. Grants must be postmarked or received in our offices on or before December 31<sup>st</sup>. Grants will be awarded prior to April 1 of the next calendar year.**

Thank you for considering the Arizona Diamondbacks Foundation. We hope we can assist you in your worthwhile endeavors for youth baseball and softball. If you have any questions, you can call me at (602) 462-6537.

Sincerely,

Tara Trzinski  
Manager, Community Programs

## **Guidelines for Grant Applicants**

- It is preferred that applications are typed. Legibly handwritten applications are also acceptable. Please utilize the allowable space on the following form or an identical format.
- Applications should be mailed to: Arizona Diamondbacks Foundation Youth Baseball Fund, 401 E. Jefferson Street, Phoenix, AZ 85004; Attention Tara Trzinski.
- Applications must be exempt under Section 501 (c)(3) of the Internal Revenue Code, or other comparable status.
- Applicants must serve Arizona youth.
- Grants should be for capital or material expenses only, not for land acquisition, design fees, permits, labor or other expenses related to a project. Requests for purposes of debt retirement or operational deficits will not be considered.
- Grants must require the endorsement or participation of the land owner (i.e. Parks and Recreation Department; School District, etc.).
- Grants should cover the majority of the project cost, and not be a donation towards an ongoing fundraising effort.
- Grants will be made on a reimbursement basis, or based on qualified estimates, purchase orders with follow-up records of receipts, bills and other expenditures by the grantee.
- Special consideration will be given to matching funds or “sweat equity” effort initiated by the local youth baseball/softball organization.
- Grant recipients, depending on amount, are encouraged to provide acknowledgement of the Youth Baseball Fund through participation in a public dedication ceremony, field naming opportunities, permanent plaques, signage or other sponsor recognition methods.

**“Diamonds Back” Youth Field Building Application**

Application Date: \_\_\_\_\_

Applicant Program/Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Address: \_\_\_\_\_

Non-profit status and number: \_\_\_\_\_

1. This grant request is for the following purpose: (choose one)

New Field/Facility Construction  New/Replacement Lighting  Other

2. Please provide a brief description of your proposed project (new build or renovation), the current condition of the field (if applicable), and list the specific needs for this field.

3. If a renovation, amount of funds requested: \$\_\_\_\_\_
4. Organizational background: Provide a brief description of your organization/league and describe the constituency it serves. Include any partnering entities and their roles.

**5. Demographics:** Describe the socio-economic nature of the location and what impact this field will have on the community.

**6. Usage:** Who uses this field? (Leagues, organizations? Who determines usage?)

**7. How many children use this field?**

**8. Location:** Give directions/major crossroads.

**9. Is this an existing field, or a brand new site?** \_\_\_\_\_

**10. Type, size of field:** (ie. Little League, Softball, Regulation) \_\_\_\_\_

**11. Owner of field:** (ie. Individual, City, County, Church, League)

Owner Contact: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**12. Who will maintain the field?**

**13.** In addition to the proposed site, are there any other baseball/softball fields currently serving this league/community? (Please list with names and locations)

**14.** What improvements have been done and by whom? When?

**15.** What other funding have you applied for?

**16.** What other funding have you secured?

**17.** What type of in-kind donations (labor, equipment, materials) has/can your organization secure(d)?

**18. What is the timetable for this project?**

**Additional Narrative: What other conditions or circumstances, additional information can you give to support your application? (Please use space available).**

Please attach any photos, plans, budget projections, estimates, pledges etc. for this project.

**Please submit this application to: The Arizona Diamondbacks Foundation  
Attn: Tara Trzinski  
401 East Jefferson Street  
Phoenix, AZ 85004**